

## STANTON PARISH COUNCIL

### Unconfirmed Minutes of the Parish Council meeting held on Monday 28<sup>th</sup> January 2019

#### at 7.30pm in Crosscrake School, Crosscrake

**PRESENT:** Chair Julie Knowles; Vice Chair John Stott; Cllrs. Mark Holmes and Geoff Wilson; District Cllr. Tom Harvey; the Clerk and 4 members of the public.

**80.18 APOLOGIES** were received from District Cllrs. Roger Bingham and Brian Cooper and PCSO Martin Boack.

**81.18 APPOINTMENT OF COUNCILLOR TO FILL CASUAL VACANCY:** The Clerk reported that the necessary procedure had been followed and the Council **resolved** to co-opt Ian Valentine as a councillor to replace Sarah Kitching. Cllr. Valentine completed the Declaration of Acceptance of Office and the Declaration of Interests. He was warmly welcomed to the Council and was given a copy of the Code of Conduct and the Data Protection and Privacy Policies.

**82.18 MINUTES:** **Resolved** that the minutes of the meeting held on 26<sup>th</sup> November 2018 be confirmed as a true record and be signed by the Chair of the meeting.

**83.18 REQUESTS FOR DISPENSATION:** None.

**84.18 DECLARATIONS OF INTEREST:** Cllr. Valentine declared an interest with regard to item 95.18i as he is a shareholder in B4RN.

#### **85.18 OPEN SESSION:**

a) Complaints had been made to SLDC regarding their decision to accept the application for prior notification of an agricultural building being erected at Helm Croft, Barrows Green under new legislation permitting a floor area of a maximum of 1000 square metres without prior approval. The matter was ongoing.

b) The Chair reported that the Battle's Over Tribute concert had raised £667 which had been allocated to the church building project. Donations of £150 from Sedgwick Parish Council and £115 from individuals had been received out of which a donation of £100 had been made to the Royal British Legion – the remainder going to the church to cover heating and other incidental costs. Thanks were expressed for the hard work done by Mark Holmes, Sarah Kitching and the Stott family.

#### **86.18 REPORTS:**

a) Neighbourhood Policing Team: The Clerk read out a written report from PCSO Boack (copy of full report held by the Clerk). There had been one incident relevant to the parish relating to a sheep being killed and butchered in situ on Shyreakes Lane.

b) District Councillors: Cllr. Harvey reported with regard to the funding available for playgrounds and that he had a small discretionary grant available.

c) County Councillor: There was no report.

#### **87.18 HIGHWAYS/FOOTPATHS:**

- i. The Clerk reported that he had placed "No fly-tipping" notices on the two main noticeboards and was to ask for a note to be included in the magazine.
- ii. The Clerk reported that there was the possibility of erecting a red symbol "unsuitable for heavy vehicles" sign at the top of Stainton Lane alongside the existing blue sign and he was to ask Cllr. Gray if she had any available allowance allocation.
- iii. Many potholes had been filled throughout the village and the Chair would continue to report them. She asked parishioners to also make reports to Cumbria County Council on the hotline or the website.
- iv. The lack of salt and a grit bin in some locations was reported.
- v. The Clerk was asked to report bushes encroaching the A65 near Barrows Green.

**88.18 COMMON LAND:** There was nothing further to report at present with regard to the requested removal of the fencing and the tarmac from the common land at Barrows Green.

**89.18 LITTER PICK:** The annual litter picking day was agreed to be Saturday 6<sup>th</sup> April 2019 and Cllr. Wilson offered to make the arrangements with SLDC for supply of the equipment required. It was agreed to join the Great British Spring Clean organised by Keep Britain Tidy.

#### **90.18 PLANNING:**

It was noted that the following planning application had been submitted to SLDC since the last meeting with a consultation deadline before this meeting: (The Council had made **no comment**)

**SL/2018/1042 Sellet Estate Stables & Stud, Stainton**

Removal of a section of hedgerow to create a field access

It was noted that the following planning application had been submitted to SLDC:

**SL/2019/0030 The Barn opposite High House Farm, Millbridge Lane, Stainton**

Conversion of barn to dwelling

The Council **resolved to object**

It was noted that the following planning application had been withdrawn:

**SL/2018/0899 Barns at Helmside Farm, Oxenholme**

Conversion of barn to dwelling

The Council's stated objection and further concerns that have arisen since the last meeting with regard to the following planning application were again discussed:

**SL/2018/0504 Millers Beck Guest House, Millbridge Lane, Stainton**

**91.18 STANDING ORDERS, FINANCIAL REGULATIONS, RETENTION OF DOCUMENTS POLICY & FREEDOM OF INFORMATION POLICY:** It was **resolved** that these documents which had been forwarded to Cllrs. on 22/1/19 be **approved**.

**92.18 FINANCE:**

- a) A report was received from the Chair and Vice-Chair that the Clerk's annual appraisal had been carried out and that his work was considered to be more than satisfactory. Their recommendation that his paid hours be increased to 5 hours per week and that the increase be backdated to 1<sup>st</sup> October 2018 was **approved**.
- b) **The following payments were approved:**

Crosscrake School - Hire and associated costs of meeting	£20.00
M R Richardson -Clerk's October & November Salary Arrears £180.15 plus December & January Salary £480.40 less PAYE £132.00 plus expenses £24.15 (broadband/telephone/postage/stationery) and motor expenses £35.55 (79 miles @ 45p)	£588.25
HMRC - PAYE re M R Richardson	£132.00
- c) The budget comparison 2018/19 was received and considered and the amended budget 2019/20 was **approved**. The signing of the parish precept form for 2019/20 from SLDC was **authorised**.
- d) The report from the South Westmorland Village Maintenance Group (emailed to Cllrs. on 24/12/18) with regard to the arrangements for the gritting of secondary roads (those not covered by the County Council) and the funds held by the Group was considered and noted.
- e) The appointment of Jean Airey as Internal Auditor for 2018/19 was confirmed.
- f) The Clerk reported that the reconciled bank balance at 31<sup>st</sup> December 2018 before making the above payments was £7,335.16. The chair was authorised to counter-sign the bank statement.

**93.18 REGISTER OF ELECTORS:** It was confirmed that a copy was required.

**94.18 CONSULTATION & FUNDING REQUESTS:** None.

**95.18 MATTERS ARISING FROM PREVIOUS MEETINGS:**

- i. **B4RN:** A funding request for £20,000 had been made to the SLDC Locally Important Projects Fund.
- ii. **Stainton Aqueduct:** It was reported that heavy rainfall had brought a temporary halt to work but that contractors had recently returned.

**96.18 CORRESPONDENCE:**

- i. CALC – November 2018 newsletter (emailed to Cllrs.21/11/18)
- ii. CALC – Update to NALC's model standing orders (emailed to Cllrs. 21/11/18)
- iii. CALC – Cumbria Coastal Strategy public engagement (emailed to Cllrs. 26/11/18)
- iv. CALC – Review of National Parks and AONBs (emailed to Cllrs. 3/12/18)
- v. CALC – Developing your skills programme Jan – July 2019 (emailed to Cllrs. 21/12/18)
- vi. CALC – December 2018 newsletter (emailed to Cllrs. 21/12/18)
- vii. CALC – Emergency first aid at work course on 6/3/19 (emailed to Cllrs. 21/12/18)
- viii. CALC – Allocation of places at Buckingham Palace garden parties (emailed to Cllrs. 21/12/18)

- ix. CALC – North West Coastal Access update December 2018 (emailed to Cllrs. 21/12/18)
- x. SLDC – Parish Remuneration Panel report 2019-20 (emailed to Cllrs. 21/12/18). The report was considered and **adopted**.
- xi. CCC – Road closure U5631, Barrows Green (emailed to Cllrs. 24/12/18)
- xii. SLDC – Review of SLDC’s Standards arrangements (emailed to Cllrs. 8/1/19)
- xiii. CALC – Council Tax consultation – Cumbria’s Police and Crime Commissioner (emailed to Cllrs. 9/1/19)
- xiv. CALC – Paperwork for next South Lakeland District Association meeting on 7/3/19 (emailed to Cllrs. 18/1/19)

**97.18 ANY OTHER BUSINESS:** None

**98.18 COUNCILLORS’ ISSUES TO BE RAISED AT NEXT MEETING (*No discussions must take place on these matters but will be placed on the next Agenda*):** None

**99.18 DATE OF NEXT MEETING:** The next meeting of the Parish Council will be held on Monday 25th March 2019 in Crosscrake School, Crosscrake at 7.30pm.

The meeting closed at 9.35pm

***Malcolm Richardson***

Clerk to the Council