

STANTON PARISH COUNCIL

Unconfirmed Minutes of the Parish Council meeting held on Monday 22nd January 2018

at 7.30pm in Crosscrake School, Crosscrake

Present: Chair Julie Knowles; Vice Chair John Stott; Councillors Mark Holmes, Sarah Kitching and Geoff Wilson; County Cllr Brenda Gray; District Cllr Sheila Eccles; the Clerk and 5 members of the public.

66.17 APOLOGIES were received from PCSO Martin Boack.

67.17 MINUTES: Resolved that the minutes of the meeting held on 27th November 2017 be confirmed as a true record and be signed by the Chair.

68.17 REQUESTS FOR DISPENSATION: None.

69.17 DECLARATIONS OF INTEREST: No declarations were made.

70.17 OPEN SESSION: The resident who was described in the 27th November 2017 minutes to be "his son's agent" asked for it to be minuted that he was not such an agent for the purposes of the planning application with regard to Sellet Estate Stables and Stud. The Clerk replied that the description was not used with regard to the planning application but was used with regard to the connection between the three residents who had made the request for a public meeting.

71.17 UPPER KENT LAP: Chair Julie Knowles expected to attend the next LAP meeting to be held on 7th February 2018 in The New Hutton Institute.

72.17 POLICING IN THE PARISH: The Clerk read out a written report from PCSO Boack. In the previous two months there had been no crimes related to the parish (copy of full report held by the Clerk).

73.17 HIGHWAYS/FOOTPATHS

- i. It was noted that there were still outstanding issues with regard to wall repairs and potholes. Several new potholes had been reported – some had been repaired but not others.
- ii. A resident had sent an email with regard to the use of the canal towpath by horses. This was discussed and it was decided that it was a matter for the Canal & River Trust and not the Parish Council which has no authority to put up notices on Trust land.

74.17 LITTER PICK: The annual litter picking day was agreed to be Saturday 7th April 2018 and Cllr. Wilson offered to make the arrangements with SLDC for supply of the equipment required.

75.17 BATTLE'S OVER TRIBUTE: A meeting was to be arranged with Sedgwick Parish Council for this to be a joint effort.

76.17 PLANNING: It was noted that the following planning application had been submitted to SLDC since the last meeting with a consultation deadline before this meeting. The members of the Council had considered it and comment in support had been made by the Council:

SL/2017/1104 Stainton Aqueduct, Stainton

Repair of the south portal damaged during the flood event of December 2015

The following notification of approval had been received from SLDC:

SL/2017/0383 Sellet Hall, Stainton

Timber stable block with hardstanding (revised scheme of SL/2017/0645)

77.17 FINANCE:

a) The following payments were approved:

Crosscrake School - Hire and associated costs of meeting	£20.00
M R Richardson - Clerk's December & January Salary £342.30 less PAYE £68.40 plus expenses £21.68 (broadband/telephone/postage) and £15.30 (34 miles @45p)	£310.88
HMRC - PAYE re M R Richardson	£68.40

The following receipt was noted:

NALC – Transparency Grant for the year ended 31st March 2018	£495.72
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b) A report from the South Westmorland Village Maintenance Group with regard to the arrangements for the gritting of secondary roads (those not covered by the County Council) and the funds held by the Group was considered and noted. The Clerk was authorised to arrange payment for gritting if necessary.

c) It was **resolved** to pay the Clerk £171.15 (15hrs) less tax of £34.40 = net £136.75 for additional work done in the last three months. The satisfactory completion of the Clerk's probationary period was noted.

d) The Clerk presented an amended draft budget 2018/19 which was considered, discussed and agreed. The final version showed a precept request of £4,255 which was £746 more than 2017/18 – an increase of 21.3% or £4.97 per Band D property. **Resolved** that the precept form be completed and signed as necessary.

e) It was **resolved** to confirm the appointment of Jean Airey as internal auditor for 2017/18 at a fee of £50 after recommendation by CALC and it was noted that the new external auditor is PKF Littlejohn LLP. The Clerk reported that the Parish Council will be able to certify themselves as exempt from a limited assurance review and that the expected external audit fees will be nil.

78.17 CONSULTATION & FUNDING REQUESTS: None

79.17 MATTERS ARISING FROM PREVIOUS MEETINGS:

- i. **B4RN:** Cllr. Wilson reported that good progress was being made and that the funding requirement was £80,000.
- ii. **Stainton Aqueduct:** The result of the further Heritage Lottery Fund bid was expected to be known in March 2018.
- iii. **Common Land Course:** Cllr. Stott reported on the course he had attended and the advised position with regard to common land, village greens and different rights of way.

80.17 CORRESPONDENCE:

- i. CCC – County Council budget consultation 2018/19 (emailed to Cllrs. 1/12/17)
- ii. SLDC - Parish remuneration report 2018/19 (emailed to Cllrs. 11/12/17). This was formally considered and it was **resolved** that it be adopted. The Clerk reported that the relevant notice had been published on the noticeboard for more than the requisite 14 days.
- iii. CALC – Highways information (incl. verge maintenance agreements) from South Lakeland Area meeting 30/11/17 (emailed to Cllrs. 11/12/17)
- iv. SLDC – Locally important projects funding 2018/19 (emailed to Cllrs. 11/12/17)
- v. CALC – Circular for December 2017/ January 2018 (emailed to Cllrs. 11/12/17)
- vi. CALC – Promoting Grow Wild community funding in Cumbria (emailed to Cllrs. 11/12/17)
- vii. CCC – Diversion of footpath No. 572010 (emailed to Cllrs. 11/12/17)
- viii. Understanding Modern Government – Homelessness Reduction Act (emailed to Cllrs. 12/12/17)
- ix. Lancaster Canal Regeneration Partnership – Winter newsletter (emailed to Cllrs. 12/12/17)
- x. SLDC – Agenda for 19/12/17 (emailed to Cllrs. 12/12/17)
- xi. CALC – Digital maps of boundaries / Data Protection information (emailed to Cllrs. 22/12/17)
- xii. SLDC – LAP newsletter for December 2017 (emailed to Cllrs. 22/12/17)
- xiii. CALC – Police council tax increase survey (emailed to Cllrs. 4/1/18)
- xiv. Cumbria Children’s Dyslexia Project (emailed to Cllrs. 16/1/18). This was discussed and enquiries were to be made with regard to the possible involvement of Crosscrake School.
- xv. CALC – NALC’s local councillor census survey (emailed to Cllrs. 16/1/18)
- xvi. SLDC – Process for Public Space Protection Orders (emailed to Cllrs. 16/1/18)
- xvii. CALC – Paperwork for next District Association meeting on 8/3/18 (emailed to Cllrs. 16/1/18)
- xviii. SLDC – Older person’s housing strategy draft for consultation (emailed to Cllrs. 16/1/18)
- xix. SLDC – Upper Kent LAP agenda for 7/2/18 (emailed to Cllrs. 16/1/18)

81.17 ANY OTHER BUSINESS: None

82.17 COUNCILLORS’ ISSUES TO BE RAISED AT NEXT MEETING (*No discussions must take place on these matters but will be placed on the next Agenda*): None

83.17 DATE OF NEXT MEETING: The next meeting of the Parish Council will be held on Monday 26th March 2018 at 7.30pm in Crosscrake Primary School, Crosscrake.

The meeting closed at 9.15pm

Malcolm Richardson

Clerk to the Council

