

# STANTON PARISH COUNCIL

Councillors are hereby summoned and members of the public are invited to attend a meeting of the Parish Council to be held on **Monday 25<sup>th</sup> November 2024** in Stainton Institute at 7.00pm for the purposes detailed in the following

## AGENDA

### 1. APOLOGIES

To receive apologies for absence and approve the reasons

### 2. MINUTES

To authorise the Chair to sign the minutes of the meeting held on 23<sup>rd</sup> September 2024 as a true record

### 3. REQUESTS FOR DISPENSATION

The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest

### 4. DECLARATIONS OF INTEREST

To receive declarations by elected and co-opted members of interests in respect of items on this agenda  
(Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting)

### 5. PUBLIC PARTICIPATION

Members of the public have an opportunity to make statements, ask questions or raise any matters relating to the parish

### 6. REPORTS

a) To receive any relevant matters from Cumbria Police including two Operation Enhance (re anti-social behaviour and violence) reports (both emailed to Cllrs.19/11/24) and the Neighbourhood Policing Team update for October 2024 (emailed to Cllrs.19/11/24)

b) To receive any relevant matters from the Westmorland and Furness Councillors

### 7. HIGHWAYS & FOOTPATHS

a) To receive an update re faults and problems reported including an update regarding the ford and beckside walls

b) To receive any Towpath / Canal update including noting Lancaster Canal Regeneration Scheme towpath work party on 30/11/24

### 8. TREES & WOODS

To receive any update

### 9. PLANNING

a) To note that the following planning applications have been **submitted** to W&FC and circulated to the members of the Council since the last meeting:

**2024/1967/PALHE 2, Old Row, Stainton**

Prior notification for a single storey rear extension

**2024/2092/FPA Land between Shyreakes Lane and Kingsland Livery Stables, Crosscrake**

Variation of condition 1 (limestone cladding) attached to approval of reserved matters 5/99/2739 (new farmhouse and septic tank)

b) To note any planning applications received and circulated to members of the Council since publishing the agenda

c) To note that the following planning application has been notified as **approved** by W&FC since the last meeting:

**2024/1742/FPA High House, Millbridge Lane, Stainton**

Variation of condition 2 (approved plans) attached to planning permission SL/2021/1172 (detached triple garage with first floor gym & games room)

d) To note that the following planning application has been notified as **refused** by W&FC since the last meeting:

**2024/1553/FPA Rose Hill House, Stainton**

Proposed first floor rear extension, ground floor side and front porch extensions, dormers at second floor, proposed car port and detached garage

### 10. FINANCE

a) **To note there has been the following receipt between meetings:**

Mrs R Ellis dec'd – Donation re new bench £506.00

b) **To approve the following payment between meetings:**

Kedel Ltd – new bench £586.85

c) **To approve the schedule of payments for November 2024:**

M R Richardson – Clerk's October & November Salary £735.65 plus arrears (pay award)

£86.97 less PAYE £164.40 plus expenses £52.00 (broadband/telephone/

use of home as office/photocopies/ postage) and motor expenses £36.00 (80 miles @45p)	£746.22
HMRC – PAYE re M R Richardson	£164.40
Stainton Institute – hire of hall	£20.00

- d) To approve any payments due since publishing the agenda
- e) To confirm the appointment of Jean Airey as Internal Auditor for 2024/25
- f) To note that there has been a national salary award in the Clerk's rate of pay of £0.63 per hour backdated to 1st April 2024, which is incorporated in the above payment
- g) To confirm that the Chair and Vice-Chair will carry out the Clerk's annual appraisal
- h) To consider the receipts and payments report and the budget comparison for the half-year to 30th September 2024
- i) The Clerk to present the draft budget 2025/26 to the Council for initial discussion – the budget to be finalised at the next meeting
- j) To note the reconciled bank balance at 31<sup>st</sup> October 2024 and counter-sign the bank statement

#### 11. CONSULTATION & FUNDING REQUESTS

None

#### 12. MATTERS ARISING FROM PREVIOUS MEETING

- i. To note the daffodil planting and the email received from Sheila Nelson

#### 13. CORRESPONDENCE

To note any other correspondence received and not included as an item on this agenda and decide upon any necessary action:

- i. CALC – Training October to December 2024 (emailed to Cllrs.2/10/24)
- ii. W&FC – Devolution response submitted to Government (emailed to Cllrs.2/10/24)
- iii. W&FC – Free targeted short break activity open to register (emailed to Cllrs.2/10/24)
- iv. CALC – Agenda and supporting papers for AGM on 12/10/24 (emailed to Cllrs.3/10/24)
- v. CALC/W&FC – Waste collection queries contact for clerks (emailed to Cllrs.3/10/24)
- vi. CALC – Be wary of phone fraudsters (emailed to Cllrs.3/10/24)
- vii. W&FC – Temporary road closure B6254 near Oxenholme from 14/10/24 (emailed to Cllrs.3/10/24)
- viii. W&FC – Council supports multi-agency plan to reduce number of suicides across W&F (emailed to Cllrs.3/10/24)
- ix. CALC – Slides from 30/9/24 Highways & Local Councils session and a copy of the W&F road verges leaflet (emailed to Cllrs.3/10/24)
- x. W&FC – Get smoke free this Stoptober with support from W&FC (emailed to Cllrs.3/10/24)
- xi. CALC – W&FC autumn climate and nature newsletter (emailed to Cllrs.19/11/24)
- xii. CALC – W&FC winter ready scheme (emailed to Cllrs.19/11/24)
- xiii. W&FC – Invitation to help shape future of waste and recycling collections (emailed to Cllrs.19/11/24)
- xiv. W&FC – Publicity of proposed works to trees subject to tree preservation order (TPO) and/or notification of proposed works to trees in a conservation area (emailed to Cllrs.19/11/24)
- xv. W&FC opens polling district review (emailed to Cllrs.19/11/24)
- xvi. CALC – Priority Services Register and rural saving energy grants (emailed to Cllrs.19/11/24)
- xvii. W&FC – Warm Spots (emailed to Cllrs.19/11/24)
- xviii. W&FC – Local electric vehicle infrastructure interactive event 27/11/24 (emailed to Cllrs.19/11/24)

#### 14. COUNCILLORS' ISSUES TO BE RAISED - *No discussions must take place on these matters but will be placed on the next Agenda*

#### 15. TO NOTE ANY ITEMS FOR INFORMATION – *no decisions or action permitted*

#### 16. DATE OF NEXT MEETING

To confirm the next meeting of the Parish Council will be held on Monday 27<sup>th</sup> January 2025 in Stainton Institute at 7.00pm

**Malcolm Richardson**

Clerk to the Council

Old Barn Cottage, Borwick, Carnforth LA6 1JS

staintonpc@outlook.com

20<sup>th</sup> November 2024