

STANTON PARISH COUNCIL

Dear Sir/Madam

You are invited to attend a Meeting of Stainton Parish Council in St Thomas' Church, Crosscrake on Monday 25th September 2017 commencing at 7.30 pm.

Yours faithfully,
Malcolm Richardson
Clerk
18th September 2017

AGENDA

- 1. APOLOGIES:**
To receive apologies for absence and approve the reasons.
- 2. MINUTES:**
To authorise the Chairman to sign the minutes of the meeting held on 24th July 2017 as a true record.
- 3. REQUESTS FOR DISPENSATION:**
The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
- 4. DECLARATIONS OF INTEREST:**
To receive declarations by elected and co-opted members of interests in respect of items on this agenda.
Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)
Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.
If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.
- 5. OPEN SESSION:**
Members of the public have an opportunity to make statements, ask questions or raise any matters relating to the parish.
- 6. UPPER KENT LAP:**
Next meeting to be held on 4th October 2017.
- 7. POLICING IN THE VILLAGE:**
Attendance by PCSO or community report.
- 8. HIGHWAYS/FOOTPATHS**
Update and progress of faults reported / rights of way access
- 9. PLANNING:**
Applications submitted to SLDC since the last meeting with a consultation deadline before this meeting (no objection raised by the Council):
SL/2017/0685 Skettlegill Farm, Stainton:
Variation of condition 2 (approved plans) attached to planning permission SL/2007/0353 (alterations, extension & erection of detached garage and new access).
SL/2017/0782 Viver Mill Farm, Viver Lane, Hincaster:
Garden room with balcony
Notifications received:
Approval of SL/2017/0384 and 0385 Sellett Hall:
Alterations to pitch of roof and erection of retaining wall.

10. FINANCE:

a) Authorise schedule of payments / receipts for September 2017:

i. Payments to sanction during the meeting:

Church - Hire and associated costs of meeting	£20.00
Clerk's August & September Salary £342.30 less PAYE £68.40 plus expenses £20.56 (broadband/telephone/postage) and £15.30 (34 miles @45p)	£309.76
HMRC - PAYE re M R Richardson (July £34.20 cancelled + £68.40 above - £77.60 below)	£25.00
CALC – Common Land Course (attended by Cllr. Stott)	£75.00

ii. Received between meetings:

HMRC – PAYE refund due for 2014/15	£77.60
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b) The Clerk to report to the Council with regard to the receipts and payments account to date and forecast expenditure for the year compared to budget.

c) Website:

Discuss necessary amendments.

d) SLDC £300 Budget Availability

11. CONSULTATION & FUNDING REQUESTS:

None

12. MATTERS ARISING FROM PREVIOUS MEETING:

- i. Attendance at B4RN presentation at Skelsmergh on 4th October 2017.
- ii. Barclays Bank mandate.
- iii. Stainton Aqueduct Heritage Lottery Fund bid.

13. CORRESPONDENCE

- i. CALC - Paperwork for next meeting of District Association on 21/9/17 (emailed to Cllrs. 26/7/17)
- ii. CCC - Design Guide re planning applications & sustainable drainage systems (emailed to Cllrs. 26/7/17)
- iii. Lancaster Canal Regeneration Partnership – Summer 2017 Newsletter (emailed to Cllrs. 9/8/17)
- iv. CALC - Low Carbon Britain event Nov 2017 (emailed to Cllrs. 10/8/17)
- v. CALC - Cumbria Constabulary Public Consultation Survey (emailed to Cllrs. 10/8/17)
- vi. CALC - Developing your skills programme (emailed to Cllrs. 12/8/17)
- vii. CALC - General Data Protection Regulations (emailed to Cllrs. 18/8/17)
- viii. CCC - Cumbria Minerals & Waste Local Plan – Inspector's Report (emailed to Cllrs. 18/8/17)
- ix. Canal & River Trust - Invitation to Lancaster Bicentenary 2019 Launch Event 19/9/17 (emailed to Cllrs. 18/8/17)
- x. SLDC - Adoption of Phase 3 Development Brief Supplementary Planning Documents (emailed to Cllrs. 15/9/17)
- xi. CALC - September 2017 Circular (emailed to Cllrs. 18/9/17)
- xii. SLDC - Request for agenda items for Upper Kent LAP meeting 4/10/17 (emailed to Cllrs. 18/9/17)
- xiii. CCC - Cumbria Minerals & Waste Local Plan (2015-30) Adoption (emailed to Cllrs. 18/9/17)
- xiv. CALC - Cumbria Green Build Festival 16-24 September 2017 (emailed to Cllrs. 18/9/17)

14. ANY OTHER BUSINESS: *Important matters arising after publication of agenda (if any)*

15. COUNCILLORS' ISSUES TO BE RAISED

No discussions must take place on these matters but will be placed on the next Agenda.

16. DATE OF NEXT MEETING

Monday 27th November 2017 to be held in St Thomas' Church, Crosscrake at 7.30 pm.

CLOSE MEETING